

Claims Information

To report a claim:

Return the required documentation detailed below, along with your original, signed, claim form to:

Old Republic Insurance Company of Canada
Box 557, 100 King Street West
Hamilton, Ontario L8N 3K9

Trip Cancellation Claims – Non-Medical

Trip Cancellation – Non-Medical Claim Form

This entire form is to be completed, signed and dated by the insured submitting a claim for reimbursement. Incomplete forms will be returned to you for completion which may result in a delay in the processing of your claim.

Documents To Support The Reason You Cancelled Your Trip	We will need documentation to support the reason you cancelled your trip, including the reason, and the date of occurrence by the party causing the cancellation.
Trip Invoice(s)	A copy of the trip invoice(s) showing a breakdown of the total trip costs (e.g. airfare, cruise/land costs, taxes, etc.)
Proof Of Payment For Trip	A copy of the credit card statement or bank statement showing the amount paid for the travel arrangements.
Travel Suppliers Terms And Conditions	A copy of the Travel Supplier's cancellation terms and conditions which show the cancellation penalties.
Originally Scheduled Airline Tickets Or E-Ticket Confirmation	We require the air tickets/e-tickets or booking confirmation for your flights.
Confirmation Of Refund Or Credit	Documentation showing the amount the travel supplier refunded or credited for future travel.

We reserve the right to request submission of the original receipts if deemed necessary to complete the assessment of your claim.