

To report a claim:

Return the required documentation detailed below, along with your original, signed claim form to:

Travelex Claims Department 4600 Witmer Industrial Estates, Suite 6

Niagara Falls, NY 14305

Baggage Delay/Loss Claims

Baggage Claim Form

The entire claim form should be completed, signed and dated by the insured submitting a claim for reimbursement. Incomplete forms will be returned to the insured for completion which may result in a delay of the claim processing.

Terms and Conditions:

Original receipts Original receipts for the lost or stolen items or for items damaged beyond repair. If your

bags were delayed submit the original receipts for the necessary items purchased.

Itinerary of trip A printed description of where you are to be on each day of your trip.

List of claimed items Provide a list of the items you are claiming on the appropriate section of the Baggage

Claim Form.

Proof of the Reason for the Claim:

Incident Report An irregularity report, incident report, or a copy of the loss report filed with the Common

Carrier or a copy of the police report if the items were stolen.

Settlement If a loss report was filed with another source (e.g. airline, cruise line, tour operator, home statement

insurance, credit card) we need a copy of the settlement statement (either a copy of the

denial letter or agreement of payment with the amount paid).

Verification of damaged baggage

A repair estimate or documentation from the baggage repair shop supporting that the item is

not repairable.